



RESPIRATORY THERAPIST – PACKET A NEW HIRE CHECKLIST

Please submit all items below to complete **Packet A**.

A Recruiter will connect with you once Packet A is completed and everything is compliant.

1. Identification & Employment Documents

- Valid Driver's License or State ID
 - Social Security Card or Passport
 - Completed Employment Application
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2. Professional Credentials

- Active California Respiratory Care Practitioner (RCP) License
 - NBRC Credential (if applicable)
 - Current CPR/BLS Certification (AHA or ARC required)
 - Updated Resume
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3. Background & Compliance Requirements

- Background Check Authorization Form
- OIG/SAM Exclusion Screening Consent
- Sex Offender Registry Check Consent
- LiveScan (if required by assignment)

- Drug Testing Consent Form
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4. Health & Medical Clearance

- Negative TB Test (PPD) within the past 12 months
OR
 Negative Quantiferon Gold Test (within 12 months)
 - Chest X-ray (only if TB test is positive; valid for 5 years)
 - Physical Examination / Fit-for-Duty Clearance (within 12 months)
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5. Vaccination Records

- MMR (2 doses or positive titers)
 - Varicella (2 doses or positive titers)
 - Hepatitis B (series or signed declination)
 - Tdap (within 10 years)
 - Flu Vaccine (current season or signed declination)
 - COVID-19 Vaccination Card or Declination
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6. Clinical Competency Documents

- HIPAA Acknowledgment Form
 Abuse & Neglect Prevention Training Acknowledgment